

**CORPORATE SAFETY COMMITTEE – 21ND JANUARY 2004**

**SUBJECT: HEALTH AND SAFETY POLICY REVIEW WORKING GROUP**

**REPORT BY: DIRECTOR OF THE ENVIRONMENT**

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**1. PURPOSE OF REPORT**

1.1 The purpose of this report is to inform Members, Management and Trade Union Safety Representatives of work being undertaken to revitalise health and safety within the Council.

**2. SUMMARY**

2.1 At the last meeting of the Liaison Officer Group the number and diversity of policies and procedures on health and safety subjects at both Corporate and Directorate levels was discussed

2.2 It was considered that, whilst many aspects of health and safety had already been covered, there were still some areas which had not received sufficient attention. In addition, there was an opportunity to update and standardise existing policies

2.3 It was consequently decided to set up a working group to review and rewrite all existing policies

2.4 The group, which is made up of four Safety Officers and the Occupational Health Nurse, held their first meeting earlier this month, when the list of priorities was established

2.5 All new and revised policies will be presented to future meetings of this Committee, for approval.

**3.** The Committee are asked to note this report.

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